



Flyte Tyme Worldwide  
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## ***Prospective Chauffeur Information***

- Flyte Tyme Worldwide has been a leader in the limousine industry for over 30 years providing world class chauffeured transportation to our fortune 500 clients.
- At Flyte Tyme, our goal is to provide our customers with the highest level of service possible and one of the key ingredients to this is to provide our drivers with a comprehensive training program.
  - All driver applicants will submit a copy of a valid driver's license that will be submitted to insurance company for approval. Once the approval is received, applicant will be notified and scheduled for driver training.
  - Training will be Monday-Friday from 9am-5pm. All drivers must be here on time. Lateness will not be tolerated.
  - The required uniform for this position is a black suit, white shirt and tie. Full uniform is required during training.
  - All state licensing requirements including CDL, TLC, and PPA licenses are the responsibility of the employee candidate to obtain prior to attaining active work status with Flyte Tyme. Management will help direct, but will not financially assist with any fees that are incurred with you obtaining any licensing for your potential job position.
  - During the training week, Flyte Tyme will take you for drug screening that you will be required to pay \$35.00 for.
  - Also during the training week, Flyte Tyme will take you to a fingerprint submission center to have your fingerprints sent to the NJ Motor Vehicle Commission for a complete criminal background check. This is mandated by the State of New Jersey and required for all limousine drivers in the State. Flyte Tyme will pay the cost of \$78.00 for this service.
  - After you have completed the driver training program, you will spend one day with a Driver/Mentor who will take you on the road and evaluate your performance. In addition, the Driver/Mentor will be able to answer any questions that may not have been addressed during our training program.
  - At the completion of the Mentoring day, you will be assigned a vehicle to take home. This vehicle will include a gas card and EZ-Pass that will take care of all expenses for the vehicle. You will be charged \$75.00 per week for the personal use of the vehicle. This allows you to take our vehicle home rather than driving your own vehicle to our office everyday. If you do not wish to take home the vehicle, you will report to the office for a vehicle at the start of your shift. In this case, you will not be charged the \$75.00 per week.
  - We have several shifts available, morning shift, afternoon shift and overnight shift. As a new driver, you will be assigned to the afternoon shift. After 30 days, you become eligible to switch to an alternate shift if there is availability.

- A full time driver works 5-6 days a week. You will choose your days off based upon availability.
- Flyte Tyme will provide you with a Nextel Radio as means of communication with our dispatch center.
- Flyte Tyme will provide you with a GPS at the completion of training. This GPS is property of Flyte Tyme and will be returned to the company should you leave.
- Flyte Tyme will be pay you 18% commission based upon the flat rate of each trip that you complete and between 15%-20% gratuity based upon client contracts, for each trip that you complete.
- You will be paid bi-weekly.
- ALL APPLICANTS FOR THIS POSITION MUST BE ABLE TO LIFT LUGGAGE UP TO APPROXIMATELY 50 POUNDS PER PIECE.

➤ Flyte Tyme has the following benefits available to new employees:

- Direct Deposit
- Automatic enrollment after 30 days for a \$10,000 life insurance policy
- Aetna Medical, dental and vision plans are available as discounted rates
- 401K plan enrollment
- Optional take home vehicles
- Driver of the Month recognition program